



SART STEERING COMMITTEE MEETING

Thursday, January 11, 2019

10:00 a.m. – 12:00 p.m.

Division of Plant Industry
Florida Department of Agriculture and Consumer Services
1911 SW 34th Street
Gainesville, FL 32608

MEETING MINUTES

Steering Committee Members in Attendance:

Alena Poulin – UF/IFAS
Brandi Phillips – UF VETS
Dr. Angie Lindsey – UF/IFAS
Dr. Greg Christy – FDACS DAI
Dr. Saquib Mukhtar – UF/IFAS
Dr. Suzan Loerzel – USDA APHIS Animal Care
Jessica Stempien – FDACS OAWP
John Court – FDACS DAI
Karen Adams – UF VETS
LeiAnna Tucker – FDACS DAI
Nick Morrow – FDACS DAI
Paul Studivant - FACA
Sue Rantuccio – FDACS OALE
Summer Williams – FDACS DFS
Tammy Bauldree – FDACS OALE
Consie von Gontard – SARC (on phone)

Steering Committee Updates

- **Organizational Declaration update:** Ms. Tucker discussed the organizational declaration of SART. She stated how the declaration sets forward the direction of SART. Moving forward, Ms. Tucker would like to update the existing organizational documents of SART into a guidance document or operating handbook that would help address the background, mission, values, and strategic imperatives of SART. The newly proposed document will also contain the operational structure, priorities, roles, and responsibilities of SART.
- **Steering Committee membership:** Ms. Tucker stated the need for a new strategy to define the members of the SART Advisory Board and Steering Committee moving forward. She presented an idea to define core set of members moving forward and proposes one chair position and one co-chair position for SART. She would like to define the roles and objectives of the Steering Committee and the Advisory Board and how to better share information and exchange guidance between the Steering Committee and Advisory Board. Mr. Court suggested a defined schedule for meetings will help improve the groups and states those who want to be a part of SART will be at the meetings. Ms. Rantuccio mentioned that we should open the email distribution to

more people to include more in meetings for SART. Mr. Court expressed a need to explain SART to new members to help explain the functions of SART. Mr. Studivant emphasized the need to understand the role and mission area/resources of other SART partnering agencies. Dr. Mukhtar emphasized the need to push SART during blue skies and proposed to include a "SART Minute" during extension meetings so that SART is on people's mind before a disaster. Dr. Christy reminded the Committee to do their best to include articles for the SART Sentinel as one way to keep SART on people's minds. Ms. Stempien suggested creating a formal workshop or using a Steering Committee meeting to discuss the planning for the new guidance documents and structure of the Steering Committee and Advisory Board. Ms. Tucker supports this idea and will add it to the February 14 Steering agenda.

Budget Update

Ms. Rantuccio updated the group on the status of the budget for the SART homeland security grant. Ms. Philips of UF VETS stated that she has successfully scheduled the Rope Rescue Instructor training and will submit a change order request to Ms. Tucker. Ms. Rantuccio shared that the SART sponsorship for the Mental Health First Aid Training has been approved by the Florida Division of Emergency Management.

Volunteer and Cost-Share Tracking

Mr. Morrow and Ms. Tucker presented the Volunteer and Cost-Share Tracking data collected from select SART partners for the months of October through December 2018 for a total estimate of \$367,512.29 to SART.

Mental Health First Aid Training

Dr. Lindsey is currently planning the dates for the trainings. The training is open for all disaster responders. Mr. Court supported this new training offer because of past experiences in disaster response and serving alongside people in the field who can benefit from the training.

Online Training for Pet-Friendly Sheltering

Via phone, Ms. von Gontard shared the progress made on the training development. A draft course outline was provided to the Committee. Ms. Von Gontard explained the outline to the Committee. Ms. Tucker shared that this training will be an independent study course, open to the public, and free. Ms. Von Gontard detailed the Toolkit that will be created and made available to download upon successful course completion. One lesson in the training will describe how to set up and demobilize a pet-friendly shelter and will give guidance to those who are uncomfortable with sheltering animals. Ms. Tucker stated that our goal in January is to write the sections and then meet next month to review and fine-tune the individual lessons. Ms. Tucker also explained the interactive modules that will be included in the training so that the training is informative and engaging. It will be hosted on a secured location on the SART website and the information will be controlled so that you can't access it unless you register for the training. The goal date for the completion of the training program is May or June 2019.

SART Planning Conference (May 29-31, 2019): Ms. Tucker updated the Committee on the SART Planning Conference. Registration opens March 1st. Ms. Tucker reviewed the proposed agenda topics of the SART Planning Conference with the Committee. She explained the focus of the conference is providing animal and agricultural resources to the counties. The group discussed each topic and proposed potential presenters for the presentations. Ms. Tucker requested the Committee to reach out to their colleagues about signing up for an expo booth. Registration for the expo booths and sponsorship opportunities will sent to SART partners on March 1 when conference registration opens.

Roundtable Updates and General Discussion:

- David Boozer has retired from the Florida Aquaculture Association and the new contact is Tiffany Connor.
- Dr. Christy provided an update on contaminated range cubes found in Central Florida that has killed many cattle. There will be a press release January 11, 2019.
- Dr. Mukhtar updated: 1) The contaminated range cubes came out of St. Lucie County first. They are mostly impacting smaller farms due to the fact they buy from Tractor Supply and other smaller feed supply stores. 2) New UF/IFAS Dean of Research is Dr. Robert Gilbert who replaces Dr. Jackie Burns.
- Brandi Phillips shared about the Awareness Animal Technical Rescue Training hosted at UF College of Veterinary Medicine on January 12, 2019.
- Dr. Lindsey presented to the Senate Ag Committee about the Hurricane Michael Response. Mr. Studivant announced the annual training conference for the Florida Animal Control Association is March 1-3 at Florida Hotel in Orlando.

APPROVED 2/14/2019