

Registraton Area	Amount required per 100 animals	Notes
Radio		5 to contact shelter, red cross, traffic control, etc.
Cell phone	1 per registrtion station	Main number to contact registration, not a personal cell
Laptop	1 per registrtion station	
Pens		50
Sharpies		20
Highlighters		10
Note Pads		5
Stapler		4
Staples		
Page protectors (3 ring)		200
Fans		4-Feb
Tape	4 rolls	
Duct Tape (Red, Yellow, Silver)	2 large rolls each color	
Tables and chairs	4 table with 8 chairs (4 stations)	
Color Printer(s) (cables and power cords)	4 stand along or 1 WiFi Network printer	
Printer cartridges	Enough for printers	
Tab bands 12"		300
Wrist bands		300
3-hole punch	1 per table	
3 ring binder	1 per species	Dogs, Cats and Other, possibly horses
First Aid kit (human)		1
First Aid kit (pet)		1 Add link to Pet First Aid kit
Shade tents	! Per table, 4 more for waiting families	assuming regiatriation is being done out doors
Water bowls		8
Watering cans		2 Filled at hose to refill bowls
Adjustable collars small		25
Adjustable collars meduim		15
Adjustable collars large		15
muzzles	2 full sets	
leashes		50
holding cages	1 or 2 per table	
Microchip scanner	1 per shelter	
flea combs		5
flashlights		5
Bottled water	20 cases	
Coolers		4
Trash cans		2
Brooms		2
Mop		2
mop bucket		2
poop bags		100
Paper towels	4 cases	
Accel or other disinfectant	3 gallons	
Cleanser	1 bottle	

Registraton Area	Amount required per 100 animals	Notes	
Dry Erase boards		3 Keeping tallies, additonal information, weather reports, etc.	
Dry erase markers		10	
zip ties		500	
Plastic totes for storage (Large)	2 large totes	2 totes marked registration _ 1 of 2 and 2 of 2	
Plastic totes for storage (Small)		10-Aug to organie small items	
Zip loc bags gallon size		200 for paperwork, pet items, medicines, etc.	
Zip loc bags quart size		small items, medicines, tags, etc.	
batteries AAA			20
Batteries AA			40
Batteries C			20
Batteries D			20
Shade tents		2 to 4	

Pet Shelter supplies	Amount required for 100 animals	
Muzzles	1 set	
XL Wire crates		75
Large Wire crates		25
XL Kennel cabs		50 Cats/scared pets
Large Kennel cabs		20 For stacking, holding crates, etc.
Magnum type kennel panels		9 To create indoor potty yards
Magnum type door panels		3
Can opener		4
Spray bottles		20
Paper towels	4 cases	
Puppy Pads	4 cases	to line cages or line pet relief area inside during storm
Cat nets	100lbs	
Leashes		50
Accel or other disinfectant	4 gallons	
Cleanser	1 bottle	
Gloves XL (exam type)	1 box	
Gloves Large (exam type)	2 boxes	
Gloves Medium (exam type)	2 boxes	
Gloves Small (exam type)	1 box	
Table and chairs	3 table with 2 chairs each	
Heavy duty plastic trash bags		150
Trash cans with lids		6
Tarps 8' x 10'		4
Vsiquine 20' x 100' (fire retardent)	2 rolls	https://www.uline.com/BL_4108/Fire-Retardant-Poly-Sheeting_ to line locker rooms or hallways
Water bowls Large		40
Water bowls Medium		40
Watering cans		https://www.walmart.com/ip/Bloem-2-Gallon-Watering-Can-8-Midsummer-Night-Green-JW82-52/35029818

Pet Shelter supplies	Amount required for 100 animals	
Disposable food trays	300	https://www.amazon.com/Brown-Paper-Food-Trays-50ct/dp/B00EKR2YRQ
Litter Genie		http://www.littergenie.com/cat-litter-system-products/litter-genie-pail
Cat litter	100lbs	4 genie-pail
Litter scoops		10
Towels		40
Blankets		10
Hydrated (Calcium hydroxide) lime	20 lbs.	
Newspaper	100 lbs	
Flashlights		5
Dispoable litter boxes		50
Mop bucket		2
Mops		2
Brooms		4
Waste pans		4
Poop bags		400
zip ties		500
Duct tape Red	1 roll	
Duct tape Yellow	1 roll	
Duct tape Silver	1 roll	
Dry Erace boards		4
Dry erace markers		10
Sharpies	20 lbs.	
Zip loc bags gallon size		100
Zip loc bags quart size		50
Disposable litter boxes		150
Air filters		to cover Air intake vents in animal rooms to help filter 10 dander from entering air vents and duct work.
Air scrubbers		2 Can be rented after breakdown to clean/scrub the air

Forms	Amount required per 100 animals	
Shelter rules- hand out	300	
Caring for your pets - handout	300	Times you can come
Contact names and numbers - handout	300	
liability release - for animals	500	
Intake forms	500	
Daily care sheets	500	
Incident reports	100	
Bite reports	100	

Signage

Amount required per 100 animals

Directional arrows	40
Registration Area	10
Please keep pets leashed or in carriers	10
Shelter hours/quiet times	10
Pet Relief area	10
Food storage	10
Shelter feeding/walking schedule	5 Grease board
Shelter rules	20
Sign in here	10
Please clean up after your pet	5
Cat litter disposal only	5 smaller cans to change frequently
Pet waste disposal only	5
No Animals allowed in this area	10
Dog play yard	10
Please do not touch animals that are not yours	10
Dog Shelter area	5
Cat shelter area	5
Enter	20
Exit	20
Quiet please	20
Red 3x5 cards	100
Yellow 3x5 cards	100
White 3x5 cards	100
pink 3x5 cards	100
Vet Tech area_First Aid	10
Isolation room	10
Quarantine room	10